

LICENSING AND GAMBLING ACTS SUB-COMMITTEE

MINUTES OF MEETING HELD ON FRIDAY 21 NOVEMBER 2025

Present: Cllrs Derek Beer (Chair), David Shortell and Sarah Williams

Apologies: None.

Officers present (for all or part of the meeting):

Lara Altree (Senior Lawyer - Regulatory), Kathryn Miller (Senior Licensing Officer), John Miles (Democratic Services Officer) and Joshua Kennedy (Democratic Services Officer)

68. Election of Chair and Statement for the Procedure of the Meeting

Proposed by Cllr Williams and seconded by Cllr Shortell.

Decision: That Cllr Beer be elected as Chair for the duration of the meeting.

69. Apologies

No apologies for absence were received at the meeting.

70. Declarations of Interest

No declarations of disclosable pecuniary interests were made at the meeting.

71. Application for a New Premises Licence for The Rivers Edge, 21 Lewis Way, Wimborne, BH21 1HF

The Senior Licensing Officer outlined the application which was for a new premises licence for a café. Dorset Police had requested a number of conditions to be added to the licence should it be granted and these were outlined in the report.

The applicants explained that they had worked in the service industry together for a number of years and had been offered an opportunity to run a café underneath the offices for Wyatt Homes in Wimborne. They stated that their main custom would come from the breakfast and lunch trade for office workers, however they had applied to be open for two evenings a week to provide flexibility for the business. In response to questions from the sub-committee they confirmed that there would be designated smoking area away from the site and customers wouldn't be able to take their drinks outside with them. They also stated that they would have signage in place to remind customers to be respectful of the neighbours.

Decision

To GRANT the Premises Licence with the with the usual mandatory conditions, the conditions consistent with the Operating Schedule and the conditions requested by Dorset Police.

a. The following Mandatory Conditions:

1. Supply of Alcohol (s19(2)&(3))

No supply of alcohol may be made under the premises licence –

(a) at a time when there is no designated premises supervisor, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence has been suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

2. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

3. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

4. For the purposes of the condition set out in paragraph 3—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula— $P=D+(D \times V)$ where—

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the

premises in a capacity which enables the member or officer to prevent the supply in question; and
(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

5. Where the permitted price given by Paragraph (b) of paragraph 4 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

6. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 4 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

b. Conditions consistent with the Operating Schedule and Conditions requested by Dorset Police:

7. Challenge 25 shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards.

8. Appropriate signage advising customers of the age verification policy shall be prominently displayed in the premises.

9. All staff involved in the sale of alcohol shall receive training on the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attaching to the premises licence. Refresher training shall be provided at least once every 6 months. A record shall be maintained of all staff training and that record shall be signed by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.

10. An incident and refusal log shall be kept at the premises. The log should include the date and time of the incident and/or refusal and the name of the member of staff involved. The log to be made available immediately on request to an authorised officer of the Council or the Police, which will record the following: 1. All crimes reported to the venue 2. All ejections of patrons 3. Any complaints received 4. Any incidents of disorder 5. All seizures of drugs or offensive weapons 6. Any faults in the CCTV system 7. Any refusal of the sale of alcohol 8. Any visit by a relevant authority or emergency service.

11. The premises shall install and maintain a CCTV system. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 28 days with correct date and time stamping. Recordings shall be made available immediately upon the request of Police or

authorised officer throughout the preceding 28-day period. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to show a Police or authorised council officer recent data or footage with the absolute minimum of delay when requested. CCTV shall be downloaded on request of the Police or authorised officer of the council. Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises. A documented check of the CCTV shall be completed weekly to ensure all cameras remain operational and the 28 days storage for recordings is being maintained.

72. Application for a new premises licence for Braithwaites Board & Box, 2 Franwill Industrial Estate, Down Road, Pimperne, DT11 8UP

The Senior Licensing Officer outlined the application which was for a new premises licence for Briathwaites Board and Box, 2 Franwill Industrial Estate, Pimperne. It was explained that Dorset Police had requested a number of conditions to be added should the licence be granted and the applicant had agreed to the conditions.

The applicants explained that the establishment would offer takeaway hot food and drinks to serve the residents of Pimperne and that they would also offer a delivery service.

Decision

To GRANT the Premises Licence with the usual mandatory conditions and the conditions requested by Dorset Police.

a. The following Mandatory Conditions:

1. Supply of Alcohol (s19(2)&(3))

No supply of alcohol may be made under the premises licence –

(a) at a time when there is no designated premises supervisor, or

(b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence has been suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

2. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

(a) a holographic mark, or

(b) an ultraviolet feature.

3. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

4. For the purposes of the condition set out in paragraph 3—

(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) “permitted price” is the price found by applying the formula— $P=D+(D \times V)$

where—

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

5. Where the permitted price given by Paragraph (b) of paragraph 4 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

6. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 4 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

b. Conditions requested by Dorset Police:

7. Challenge 25 shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, or holographically marked PASS scheme identification cards.

8. Appropriate signage advising customers of the age verification policy shall be prominently displayed in the premises.

9. All staff involved in the sale of alcohol shall receive training on the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attaching to the premises licence. Refresher training shall be provided at least once every 6 months. A record shall be maintained of all staff training and that record shall be signed by the person receiving the training and the trainer. The records shall be kept for a minimum of 12 months and made available for inspection by Police, Licensing or other authorised officers.

10. An incident and refusal log shall be kept at the premises. The log should include the date and time of the incident and/or refusal and the name of the member of staff involved. The log to be made available immediately on request to an authorised officer of the Council or the Police, which will record the following: 1. All crimes reported to the venue 2. All ejections of patrons 3. Any complaints received 4. Any incidents of disorder 5. All seizures of drugs or offensive weapons 6. Any faults in the CCTV system 7. Any refusal of the sale of alcohol 8. Any visit by a relevant authority or emergency service.

11. All off sales of alcohol shall be made in sealed containers. No glass containers shall be used for off sales, only plastic, polycarbonate or similar.

73. **Urgent items**

There were no urgent items.

74. **Exempt Business**

There was no exempt business.

Duration of meeting: 10.45 - 11.23 am

Chairman

.....